

LOCAL GOVERNMENT PENSION SCHEME (SCOTLAND) REGULATIONS LUMP SUM DEATH GRANT NOMINATION FORM

To: The Highland Council Pension Section

Your Full Name:	National Insurance No:
Your Address:	
Date of Birth:	Marital/Partnership status:

I understand that in the event of my death the pensions administering authority has complete discretion as to whom any death grant payable under the Local Government Pension Scheme may be paid. However, it is my wish that any such payment should be made as follows:

(Please complete the table below in FULL for each SEPARATE nominated person, ensuring the total percentage is equal to 100%)

NAMES OF NOMINATED PERSONS	HOME ADDRESS OF NOMINATED PERSON	RELATIONSHIP TO YOURSELF (IF ANY)	PERCENTAGE OF DEATH GRANT ALLOCATED (%)
<u>1st Person</u> _____	_____ _____		%
<u>2nd Person</u> _____	_____ _____		%
<u>3rd Person</u> _____	_____ _____		%
<u>4th Person</u> _____	_____ _____		%
Please continue overleaf if you wish to nominate more than 4 persons			TOTAL = 100 %

Marrying or entering into a civil partnership AFTER completion of this nomination will render this form void. It is your responsibility to complete a fresh nomination form to change or confirm your wishes.

Please remember to review your nomination on a regular basis.

This nomination replaces any previous nominations

Signature	Date:
-----------	-------

We will confirm that we have registered your nomination by letter. If the form has not been completed in full, a fresh form will be issued to you to complete and return. Only upon receipt of a valid form will your nomination be registered.

When completed this form should be forwarded to: The Pension Section, Finance Service, The Highland Council, Glenurquhart Road, INVERNESS, IV3 5NX.

LOCAL GOVERNMENT PENSION SCHEME (SCOTLAND) REGULATIONS LUMP SUM DEATH GRANT NOMINATION FORM

- Under the Local Government Pension Scheme, should a scheme member (whether an active, deferred or pensioner) die a lump sum may be payable:

An active member under age 75

Three times your pensionable pay earned

Deferred Member

Up to five times your deferred annual Pension

Pensioner member aged under 75 in the first 10 years of retirement

Up to 10 years pension LESS the pension already paid, taking into account options for commutation

- The Highland Council will choose whom to pay any lump sum death grant in the event of your death. If the pension section have a nomination form completed by you, and The Highland Council is satisfied that the relationship between you and the nominee(s) still exists at the time of death, the payment will normally be paid to the nominee(s). If this is not the case, any lump sum death grant will be normally paid to your estate. The Highland Council does, however, have the discretion to pay it to any person who appears to have been your relative or dependant at any time.
- You can cancel your nomination by sending written notice to the pension section at the address shown below.
- If you wish to amend your nomination, you should complete a **new** nomination form. On receipt of the new form, the original form will be disregarded and confirmation of registration will be sent to your home address. New nomination forms are available to download from the Highland Pension Fund website www.highlandpensionfund.org or by contacting the pension section (see below).
- In the majority of cases it is anticipated that payment will be made in accordance with your nomination. It is therefore vital that at all times your nomination is up to date, and reflects your wishes.
- You should revise your nomination where the nominee (or one of the nominees) dies before you.
- If you have more than one record held with The Highland Council, we will assume that you want your nomination to apply to all records.
- Where a lump sum death grant is not paid within 2 years of death, the Regulations require the payment to be made to your estate. This could also happen where The Highland Council cannot trace the nominee. It is therefore important for you to inform the pension section should the nominee change address.

If you require assistance with the completion of this form or for any further information or guidance, please contact us at:

The Pension Section, Finance Service, The Highland Council, Glenurquhart Road, Inverness IV3 5NX.

Telephone 01463 702441

e-mail : pensions.section@highland.gov.uk

website: www.highlandpensionfund.org